**PROFESSIONAL SUMMARY**

**Geographic Information Systems (GIS) Technician** and **Military Veteran** with 5+ years of professional project planning, resource allocation, dispatching, and team leadership experience. **Supervised programs valued in excess of $20K** and ensured accurate data support and report procedures. Ensured **100% accuracy** of records, reports, and data entry initiatives. Dedication to excellence recognized through being awarded the Air Force Commendation Medal. Career supported by experience in the private sector, United States Air Force, and a **Bachelor of Science in Geography** from the University of Wisconsin – La Crosse.

* Program Operations
* Leadership Initiative
* Data Analysis
* Process Improvement
* Training & Development
* Policy Implementation
* ArcGis
* Communication
* Microsoft Office Suite

**EDUCATION**

**Master of Science** – Geographic Information Science – University of Wisconsin – Madison – Currently Enrolled

**Bachelor of Science** – Archeological & Geographic Information Science – University of Wisconsin – La Crosse

**PROFESSIONAL EXPERIENCE**

**COUNCIL FOR EDUCATIONAL TRAVEL, USA - La Crosse, WI. Oct 2016- Current/Part time 5 hours**

**Community Placement Coordinator**

* Advertise and network to identify qualified host families and local exchange students
* Secure high school acceptance for students
* Place, monitor, and assist international high school exchange students throughout exchange
* Interview, monitor and assist families throughout the exchange

**HERBERGERS - La Crosse, WI. Nov 2016– Dec 2016/Part time 20 hours**

**Holiday Stocker/Unloader**

* Unloaded shipments, processed new merchandise, and outgoing orders
* Supported selling floor associates, provided customer service, and stocked home department merchandise

**NATIONAL GEOGRAPHIC – Washington, D.C. May 2014– Aug 2014/Full time 40 Hours**

**Social Media & Outreach Geography Intern**

* Facilitated the creation, distribution, and monitoring of 100+ pieces of daily content for social media platforms within the education program
* Conducted product tests to identify discrepancies during the creation of the Geo-education community on the Gooru platform; provided reports and recommendations to promote 100% program continuation
* Utilized 3+ social media outlets to promote National Geographic Education resources to a community of over 100,000 subscribers

**UNITED STATES GEOLOGICAL SURVEY (USGS) – La Crosse, WI Dec 2012– Dec 2013/Part time 9 Hours**

**Geographic Information System Intern**

* Created and interpreted over 10 river maps using the ArcGis program to cover federal lands and improve resource management
* Scanned, georeferenced, and **digitized 1,000 sq. miles** of area along the Mississippi river in order to classify land use, cover, and pool changes

**UNIVERSITY OF WISCONSIN – La Crosse, WI Sept 2010– May 2011/Part time 10 Hours**

**Photography Lab Assistant**

* Devised and implemented the official lab manual for photo lab workers to ensure 100% consistency during daily initiatives and troubleshooting measures
* Supervised the scheduling, student use, equipment management, and photography darkroom valued in excess of $20K, to promote safe and responsible handling of hazardous materials

**UNITED STATES AIR FORCE – Various Locations July 1998– July 2007/Full time 40+ Hours**

**Senior Maintenance Operational Controller**

* Monitored, scheduled, and directed the maintenance programs for 2 military airframes and multiple civilian aircraft to ensure 100% compliance with Federal Aviation Administration (FAA) regulations
* Conducted daily briefings and reports for $20M worth of airframes, support material, tools, and communication equipment
* Supervised a team of 10+ employees in program checklists, safety operations, and diagnostic programs
* Performed counseling on a 30 day cycle to ensure employees maintained a comprehensive understanding of career objectives and professional improvement

**Logistics Supervisor**

* Coordinated the maintenance, repair, and troubleshooting of internal and external components on 33 cargo aircraft; identified safety and operational deficiencies and developed time based solutions
* Inspected and ordered 500+ individual parts for installation and upgrades to department systems; verified proper installation and generated maintenance reports
* Trained, mentored, and supervised a team of 5+ individuals in resource management, safety programs, regulation compliance, and process improvement

**CERTIFICATIONS**

* Total Research Training Certification – National Geographic
* Lean Phase II – United States Air Force
* Leadership Development Course – United States Air Force

**NOTABLE AWARDS**

* Air Force Commendation Medal
* Air Force Outstanding Unit Award
* Dean’s List

**TECHNICAL SKILLS**

* Adobe Flash, Illustrator, ArcMap, Dreamweaver, Map Box, PowerPoint, Photoshop
* Software: Microsoft Office, SharePoint
* Operating Systems: Mac / Microsoft Windows
* Programming: CSS, HTML, JavaScript, KML